

GENERAL SERVICE CONFERENCE SECRETARY NOMINATION FORM

NAME: _____

ADDRESS: _____

PHONE: (M) (W) (H)

EMAIL ADDRESS: _____

PERSONAL HISTORY

DATE OF BIRTH: _____ **DATE OF SOBRIETY:** _____

STATE OF HEALTH: _____

NOMINATION

Name of person/group/Area submitting nomination

Name of person/Group/Area seconding nomination

The requirements for the position of Conference Secretary are five years (5yrs) of continuous sobriety.
Has had service experience as an Area Assembly/Intergroup Secretary.

Has a working knowledge of the Traditions and Concepts and be familiar with AA Literature and the Service Manual.

Also have a genuine service interest, organizational ability and a knowledge and love of Alcoholics Anonymous.

The position is for a three year term commencing from the 1st January with Bi-Annual Conferences.

AA SERVICE BACKGROUND (CV)

KNOWLEDGE AND SKILLS TO FULFILL SECRETARY ROLE

Has the ability to take accurate minutes.
Can record the minutes in Microsoft Word and has access to e mail.
Good organizational skills to collect collate and distribute reports from/to delegates/members of conference

I have read the information entered above. To the best of my knowledge, it is correct.....
AND I WILLINGLY ACCEPT THE POSITION IF SO ELECTED.

Signature of Candidate

Date

Signed acceptance forms should be received by 28 days prior to the meeting of Conference at which the election will take place.

**Send to: The Executive Officer
 NZGSO
 Unit 2, 30 Downer Street
 Hutt Central
 Lower Hutt 5010**